



## **State Traffic Safety Information System Improvement Grants**

Encourages States to:

- Adopt and implement effective programs to improve the timeliness, accuracy, completeness, uniformity, integration, and accessibility of State data that is needed to identify priorities for national, State, and local highway and traffic safety programs.
- Evaluate the effectiveness of efforts to make such improvements to link these State data systems, including traffic records, with other data systems within the State.
- To improve the compatibility of the State data system with national data systems and data systems of other States to enhance the ability to observe and analyze national trends in crash occurrences, rates, outcomes, and circumstances.
- A State may use these grant funds only to implement such data improvement programs. They must fit into the Traffic Records Strategic Plan.

### **Application Form Help**

**Project Name** – Simple Title (should be understandable to a layman)

**Sponsor Agency** – Public/Government Agency or Municipality

**Project Manager** – From Sponsoring Agency

**Submitted By** – Person and Agency (if Applicable) filling in the Form

**Project Description** – A few lines describing the goals of the project and steps planned to achieve the project objective. Also, some basic information on how the money will be spent and the 20% match accomplished.

**Performance Measures (PM)** – It is best if these are tied to an existing PM (from the existing 405C grant application), to an Objective or Task identified in the STRAC Strategic Plan. If you have target levels, these could be useful.

<http://www.coloradodot.info/library/traffic/traffic-manuals-guidelines/safety-crash-data/408-traffic-records-program>

**Measurement Formula** – Precisely describe how you intend to measure the PM and show improvement from previous period (usually year) before the project improvement was made. Include dates, measurements to be made, exact description of what is being measured and any omissions expected. Saying: “measure speed (or accuracy) of entry” is not sufficient.



Project Name: Improve Electronic Submission-Crash Reports-County X

Sponsor Agency: County X – S. O.  
 Project Manager: Sam Smith, Manager of Crash Records, CO.X  
 Submitted By: Jill Jones, Project Manager, CO.X

**Project Description:**

County X will hire a programmer through a contract to assist law enforcement agencies to electronically submit their e-reports to DOR/DMV. Contractor (if known) will be Company Y. Costs will be for the computer program work, not capital purchases, and match will be CO. X salaries for time to test and adapt the programs to fit DMV & CDOT standards. Full e-transfer of all crash reports will be achieved. Contract will run from October 1, 2013 to Sept. 30, 2014.

**Performance Measures:**

Improve the Timeliness of Crash Reporting

It will address the following Performance Measure already used for the 408 grant application:

CO\_PM11-Crash/Timeliness - Days to Post Crash Report

It will address the following Tasks from the STRAC Strategic Plan:

"Develop a plan to meet the eventual need to serve small-to-medium size law enforcement agencies with a method to collect their crash report data electronically." (Page 11 of STRAC SP)

"Monitor progress on electronic data transmission and ensure that the STRAC has the information it needs to provide meaningful oversight and assistance." (Page 11 of STRAC SP).

**Measurement Formula:**

County X will measure and average the days from crash date to load date into DOR for crash reports for at least 3 months and compared this measurement the same period the previous year. As an overall check, also compare the average of all statewide submissions into DMV for the same time periods.

**Cost Summary**

Item	Federal Funds	State/Local Match
Personal Services:	\$0.00	\$25,000.00
Operating Expenses:	\$0.00	\$0.00
Travel:	\$0.00	\$0.00
Capital Equipment:	\$0.00	\$0.00
Contractual Services:	\$100,000.00	\$0.00
:	\$0.00	\$0.00
:	\$0.00	\$0.00
:	\$0.00	\$0.00
:	\$0.00	\$0.00
Sub-Total:	\$100,000.00	\$25,000.00
Total Federal and Match:	\$125,000.00	



**CDOT Traffic Records 408 Funding Application** | **12/18/13**  
**(Short)**

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